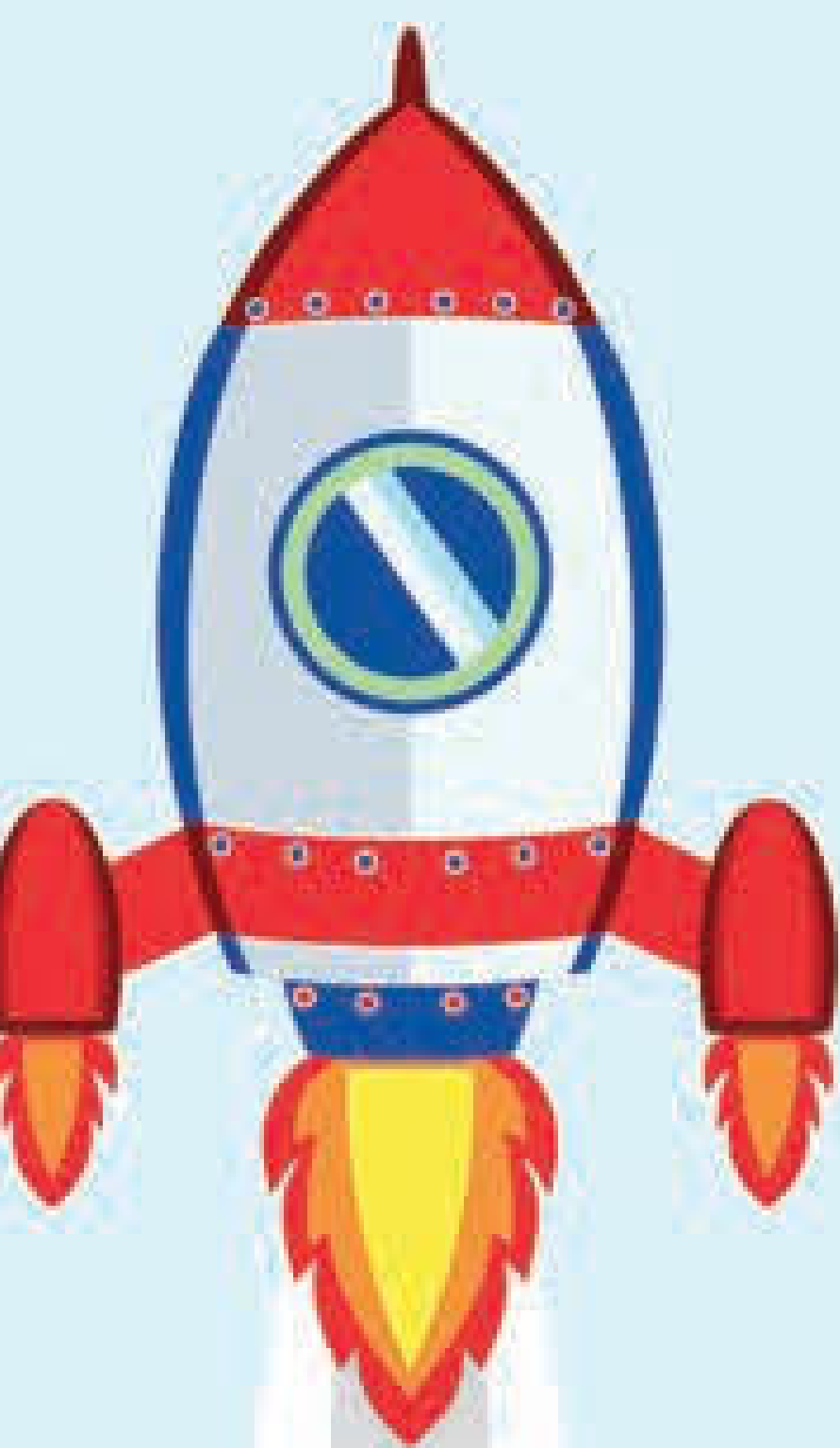


# *elementary* PARENT HANDBOOK

ADVENTURES IN SUMMER LEARNING  
JUNE 12-JULY 21, 2023



Imagine Where One  
Summer Can Take You

# PHILOSOPHY

An illustration of a classroom setting. At the top is a large green chalkboard with the word 'PHILOSOPHY' written in a brown, hand-drawn font. Below the chalkboard is a white shelf holding three books (one orange, two blue) and two small white rectangular objects. In front of the shelf is a wooden desk. The bottom portion of the image is a solid dark brown horizontal band.

Adventures in Summer Learning provides a program dedicated to children who are struggling in school. Every adult at Springer has an understanding of school difficulties and experience in providing research-based strategies. We are committed to providing an environment in which each child is introduced to strategies that enhance learning. Our summer program is a 5 week introduction to the strategies that are taught during the 9 month school year in the day school. The summer program does not take the place of participation in a full year school program for children with learning disabilities. This supportive environment offers your child the opportunity to begin to work toward his/her potential.



# GENERAL INFORMATION



## ATTENDANCE

Regular attendance is an important component of a student's progress. If your child is ill and unable to attend the program, please call by 8:30 a.m. each day to report the absence (513-871-6080 x210). You may also email: [schamberlin@springer-ld.org](mailto:schamberlin@springer-ld.org).

If your child will be out due to vacation, please inform us of the days they will not be in attendance.

## HEALTH

Should a student become ill or injured during the school day, every effort will be made to contact the parents. If neither parent can be reached, the person listed on the emergency form will be contacted to care for the child. If this is a medical emergency, the child will be taken to the hospital unless you have instructed us otherwise.

\*\*Please see addendum page for COVID-19 related procedures.



## NON-PARENT

For your child's safety, "Adventures in Summer Learning" will not release a student to anyone other than the parent, any individual listed on the alternate pick-up form, or prior arranged carpool, without the parent's permission in writing. The office needs a signed and dated note giving permission for a change in transportation by the morning of the change. You may also email [schamberlin@springer-ld.org](mailto:schamberlin@springer-ld.org).





# ARRIVAL

**Arrival is from 8:10-8:25 everyday.** Please ensure that you are not arriving prior to 8:10 as there will be no supervision and please have your child here by 8:25 to join their class.

*\*If you should arrive after the classes have gone in, please park your car and escort your child into the entrance area where we will sign in your child and walk him/her to class.*

# DISMISSAL

You will enter the carpool line from the Grandin Road entrance. To facilitate timely pick up, display your sign in the front window with your child's name and a teacher will escort your child to the car. Once your child is in the car, a staff member will indicate when all students are clear and to exit onto Grandin Rd.

**Morning Expeditions:** 12:30  
**Activity Club:** 4:00



# PARKING LOT LOGISTICS

The typical traffic pattern will be to enter using the Grandin Road entrance and exit using the Grandin Road exit.

**HOWEVER,** this will require flexibility as there is ongoing construction on the property. If traffic patterns are impacted by construction, please use your best judgement and follow the signs and flow of traffic.

*\*\*Please see attached maps for visual representaion of arrival and dismissal processes.*





## Teacher Observations

While we do not offer a formal assessment to determine whether your child may have a learning disability or attention issues, we can offer you our professional observations of your child in a classroom setting. These observations may be beneficial to you when seeking consultation from other professionals, or when selecting the appropriate educational placement program for your child.

## Parent Workshop

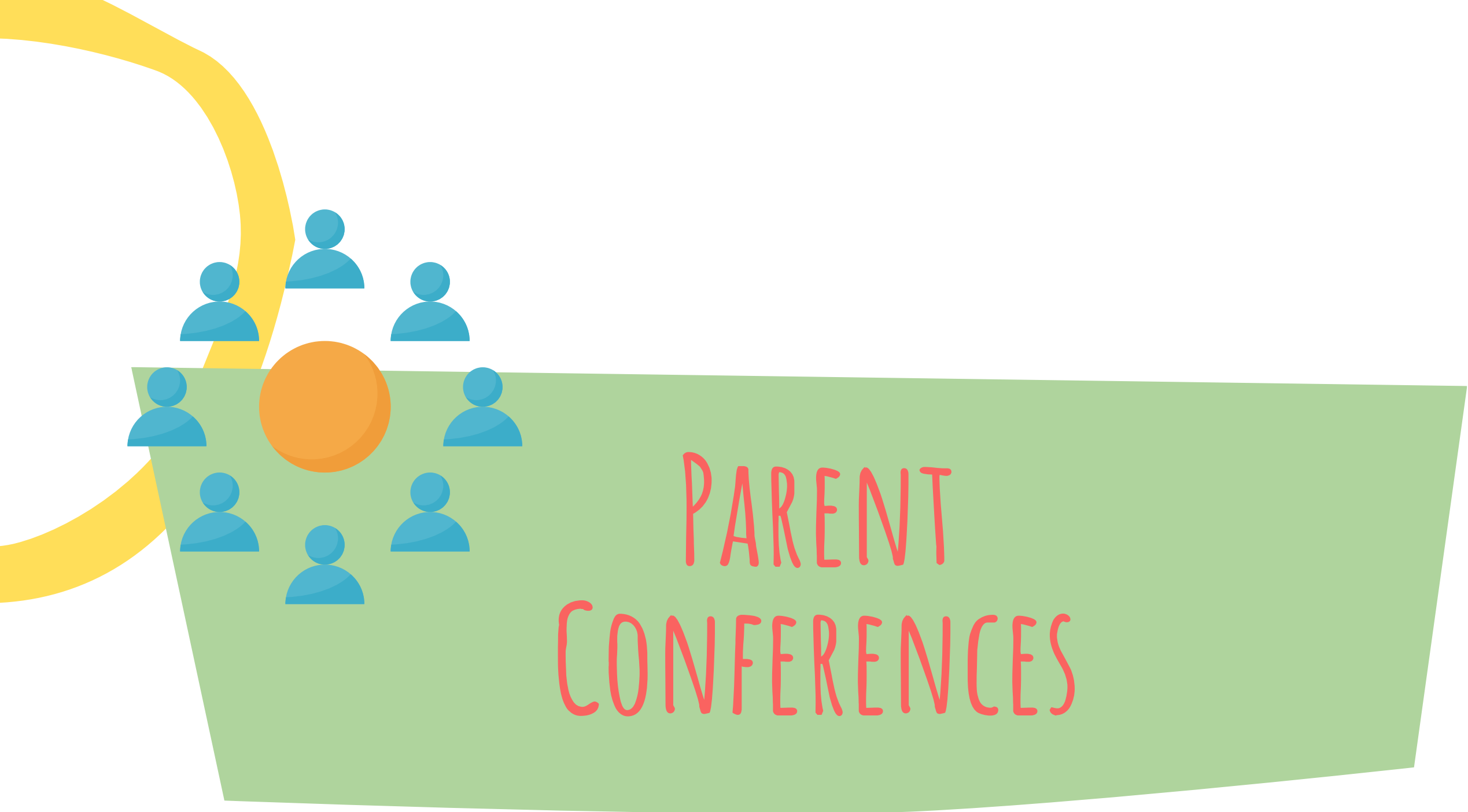
Research indicates that 20% to 30% of children will struggle to learn to read. Of those, 95% will be successful with early intervention. During the summer program, we will be introducing your child to research-based instruction, but in a month-long program we can only introduce your child to concepts and strategies. It is very helpful for a child who struggles in Language Arts and/or Math to have guardians reinforce the strategies at home. To help parents meet their child's educational needs at home, we offer a parent informational workshop that provides insight, tips and resources to support your child at home. This year, we will offer a workshop via Zoom on June 21st from 10:30-11:30. Email [schamberlin@springer-ld.org](mailto:schamberlin@springer-ld.org) by June 16th to receive a zoom link.

\*This workshop is for parents of students enrolled in the Adventures in Summer Learning program.

## Parent/Teacher Phone Call

One of your child's teachers will contact you in order to introduce themselves and discuss shared ideas regarding goals for your child in the summer program. We have found this to be mutually valuable for both parents and teachers to facilitate the most meaningful experience for your child. Open communication is enthusiastically encouraged at Springer! If you have any questions or concerns during the summer program, please contact Shelby Chamberlin at [schamberlin@springer-ld.org](mailto:schamberlin@springer-ld.org) and 513-871-6080 x210.





A scheduled conference day with your child's team will be offered the last two weeks of the program. The goal of the 15-20 minute conference will be to discuss your child's progress in the program and the strategic interventions which have been helpful for your child.

### **Written Report**

After the conference, you will receive a written summary Language Arts, Math, and Challenge by Choice. The summary will address concepts and skills worked on and strategies introduced. Our hope is that this report provides helpful and valuable information for you and your child's school.

### **Conferences Days** *(virtual options will be available)*

*Monday, July 17: Yellow Team 1:00-4:00*

*Tuesday, July 18: Blue Team 1:00-4:00*

*Wednesday, July 19: Green Team 1:00-4:00*

*Thursday, July 20: Red Team 1:00-4:00*

**\*\*Please watch your email for conference registration details and links.**



# THE DAILY PROGRAM

## ELEMENTARY

Each day your child will have small group instruction in the areas of listening comprehension, decoding, reading comprehension, written expression, math, and challenge by choice. There will also be times for snack and recess. The following is an example schedule;

### Example Schedule

8:30-10:20 Ready to Rise (*students will have multiple breaks throughout this session*)  
10:20-10:40 Recess/Snack  
10:40-11:35 Math  
11:35-12:25 Challenge by Choice  
12:30 Dismissal

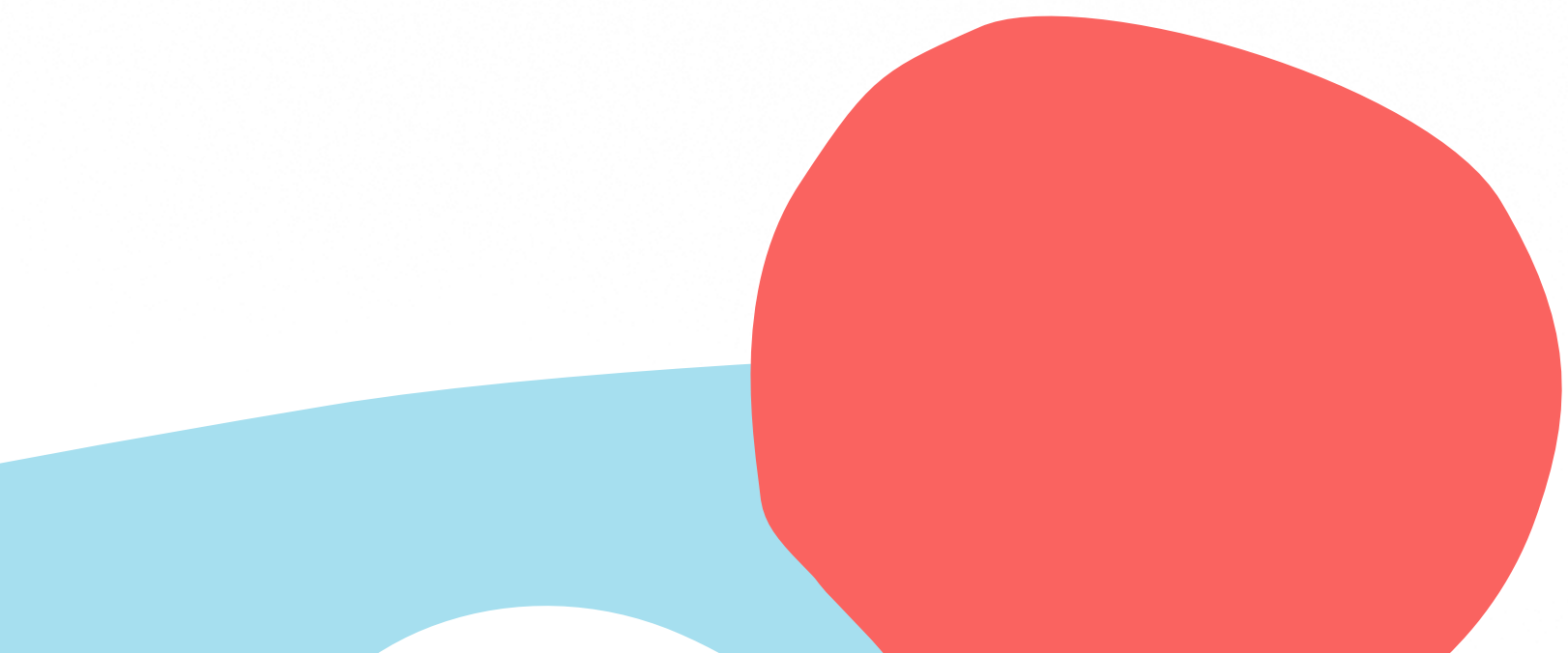
*Please note that not every schedule will look exactly the same, however the same time frames will be allotted per class. You will receive a copy of your child's schedule individualized schedule based on enrolled courses and camps at drop-off on June 12th.*

12:30-1:00 Lunch  
1:00-4:30 Activity Club

- Chess (June 12-July 21, 2:00-3:30)
- STEM (June 12-June 16, 1:00-2:00)
- Pottery (June 20-June 23, 1:00-2:00)
- Lego (June 26-June 30, 1:00-2:00)
- Theater (July 10-July 21, 1:00-2:00)
- Art of Friendship 4th/5th (June 12-June 23, 1:00-2:00)
- Art of Friendship 1st/3rd (June 12-June 23, 2:15-3:15)

### Meet Our Teachers!

Yellow Team: Sydney Boyles and Abby Ryan  
Blue Team: Lisa Cox and Amoy Weschelman  
Green Team: Yvette Williams and Nolan Boyles  
Red Team: Jen Schreiber and Amy Soellner  
Challenge by Choice: Liam Donovan  
Support Teachers: Patrick Rogers and Cathy Krohn  
Chess: Coach Norm Hollaway  
Pottery: Jess Thayer, Queen City Pottery  
STEM: Chelsea Clark  
Theater: Eileen Earnest  
Lego: Liam Donovan





# ADDITIONAL INFORMATION

## Health and Safety

Should a student become ill or injured during the school day, every effort will be made to contact the parents/guardians. If contact is unsuccessful, the person listed on the emergency form will be contacted to care for the child. If the incident is a medical emergency, the child will be taken to the hospital unless otherwise instructed on the emergency information form.

*\*\*Please see addendum page for COVID-19 related procedures.*

## Medication

If your child is on medication during the school year, we ask that he/she continues during the summer program. Our teachers want your child to be able to maximize the benefits of the direct instruction provided.

*Please note: Permission to administer medication must be on file for Springer staff to distribute any prescribed medication.*

## Dress Code

Students should dress in an appropriate non-distracting manner for school. We define appropriate dress to include slacks, jeans or sweatpants, shorts or skirts. All clothing should fit in a way that is modest (e.g. no drooping pants, low risers, sheer tops or exposed midriffs). Shirts with messages other than school, arts, sports, company logos or environmental messages are not permitted. Shoes should tie (sneakers or other closed shoe) to enable students to fully participate in all aspects of the program.

## Behavior Policy

We share in our parents concerns regarding standards of behavior and strive to build strong, self-disciplined citizens. Towards this purpose we have three rules: 1) Respect yourself, 2) Respect others, 3) Respect property. Each teacher develops specific classroom rules and all discipline in school will be focused on guiding students to practice our three Rules of Respect (*All interventions and consequences are made based upon the situation and the individual involved*). A problem solving approach is used to address the student conduct. Physical or verbal aggression, and property damage are not acceptable at Springer School and Center and may lead to dismissal from the program.

## Harmful Items

Students may not use or have in their possession items which are deemed to be weapons or items which may cause harm to self, others or property. This includes but is not limited to: firearms, knives, explosives, matches and lighters.

*Please note: Knives includes pocket/pen knives.*

## Hand-Held Electronics/Cell Phones

Cell phone use is not permitted on school grounds. If a student has a cell phone it must be turned off and kept in their pocket while at Springer. If a child needs to speak with a parent because they are ill or confused about transportation arrangements, we will arrange access to a phone. Electronic devices may not be used on campus. Please leave valuables at home.





# ELEMENTARY CALENDAR

Monday, June 12

First day

Monday, June 19

Program closed in observance of Juneteenth

Wednesday, June 21

Parent workshop: Focus on the strategies that are being taught to your child to help support them at home.

Monday July 3-  
Friday July 7

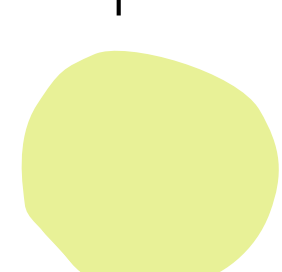
Program closed in observance Independence Day

Monday July 17-  
Thursday 20

Parent Teacher Conferences

Wednesday,  
July 19

Social skills parent workshop: Tips and strategies.



Friday, July 21

Last day





# COVID-19 PREPAREDNESS PLAN

## Adventures in Summer Learning 2023

We are excited to welcome students and families to the Springer campus for our Adventures in Summer Learning programs. To help you prepare for summer COVID procedures and expectations, we have compiled the following information for your review.

Please read below for a detailed outline of Springer's COVID-19 preparedness plan for the 2023 summer programs.

1. Families are asked to conduct self-health assessment at home prior to coming to campus. Symptoms to look for as follows:
  - Temperature of 100°F or higher
  - Sore throat
  - **NEW** uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, it would be a change from their baseline)
  - Diarrhea, vomiting or abdominal pain
  - **NEW** onset of severe headache, especially with a fever
  - Had close contact with someone with a confirmed case of COVID-19 (close contact is within 3 feet of an infected person for at least 15 cumulative minutes)
  - Had close contact with someone under quarantine for possible exposure to COVID-19 (close contact is within 3 feet of an infected person for at least 15 cumulative minutes)
2. If a student or staff member has a temperature of 100.4 or higher, we ask that you consult with your doctor before returning.
3. If a student or staff member becomes symptomatic while on campus, they will be sent home early.
4. If a student tests positive for COVID or has had close contact with someone who is positive, families should notify the school (close contact is defined within 3 feet of an infected person for at least 15 cumulative minutes).
5. Students will clean their hands upon arrival and departure from each classroom.
6. Desks and other surfaces will be disinfected after each cohort group and more frequently as necessary.
7. Appropriate distance between students and teacher/staff will be maintained as often as possible.
8. Should suspected, probable or confirmed cases be reported, additional and appropriate communication will promptly follow to all staff and families. **Suspected, probable or confirmed cases should be reported to Shelby Chamberlin at [schamberlin@springer-ld.org](mailto:schamberlin@springer-ld.org).**

Diligent effort will be made to protect a student or staff member's privacy. Please feel free to contact us with any questions or concerns at 513-871-6080 x404.

We are looking forward to summer!

Sincerely,

*Shelby Chamberlin*

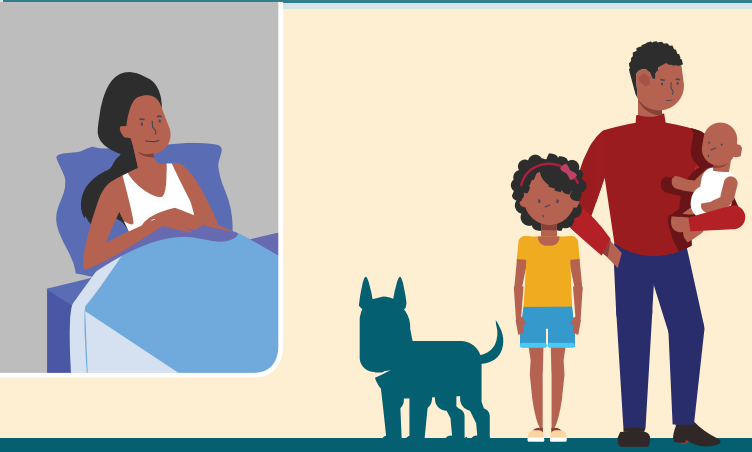
Shelby Chamberlin

Summer Operations Lead



# Isolate and take precautions if you have or suspect you have COVID-19

## ISOLATION



### Stay home and away from others

Wear a high-quality mask if you must be around others

### Start counting days

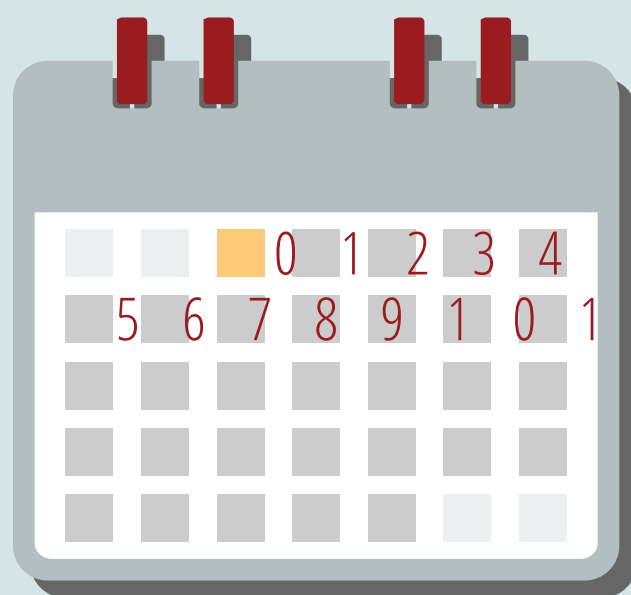
Day 0 is the day your symptoms started

If you never had symptoms, day 0 is the day you took a COVID-19 test



**Watch for emergency warning signs, like trouble breathing**

Seek help if they develop



## AFTER ISOLATION

Until at least day 11, avoid being around people who are more likely to get very sick

Wear a high-quality mask when around others indoors



### Removing your mask

After ending isolation, wear your mask through day 10

**OR**

Take 2 antigen tests, 48 hours apart

If both tests are negative, you may remove your mask sooner than day 10



## ENDING ISOLATION

### Isolate to day 6 or later, if you

- never had symptoms or symptoms are improving, and
- are fever-free for 24 hours without the use of fever-reducing medication

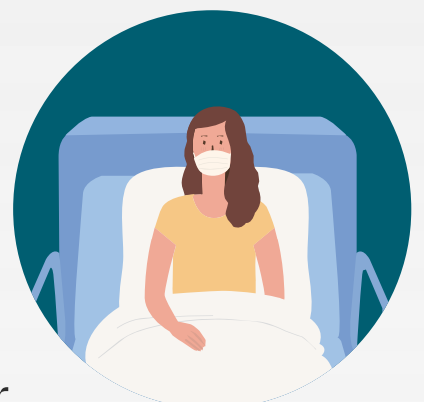


**Continue to isolate** if your fever persists or other symptoms have not improved

**Isolate through day 10**, if you experienced moderate illness, like shortness of breath or difficulty breathing

### Isolate through day 10 and talk with a healthcare provider before you end isolation, if you

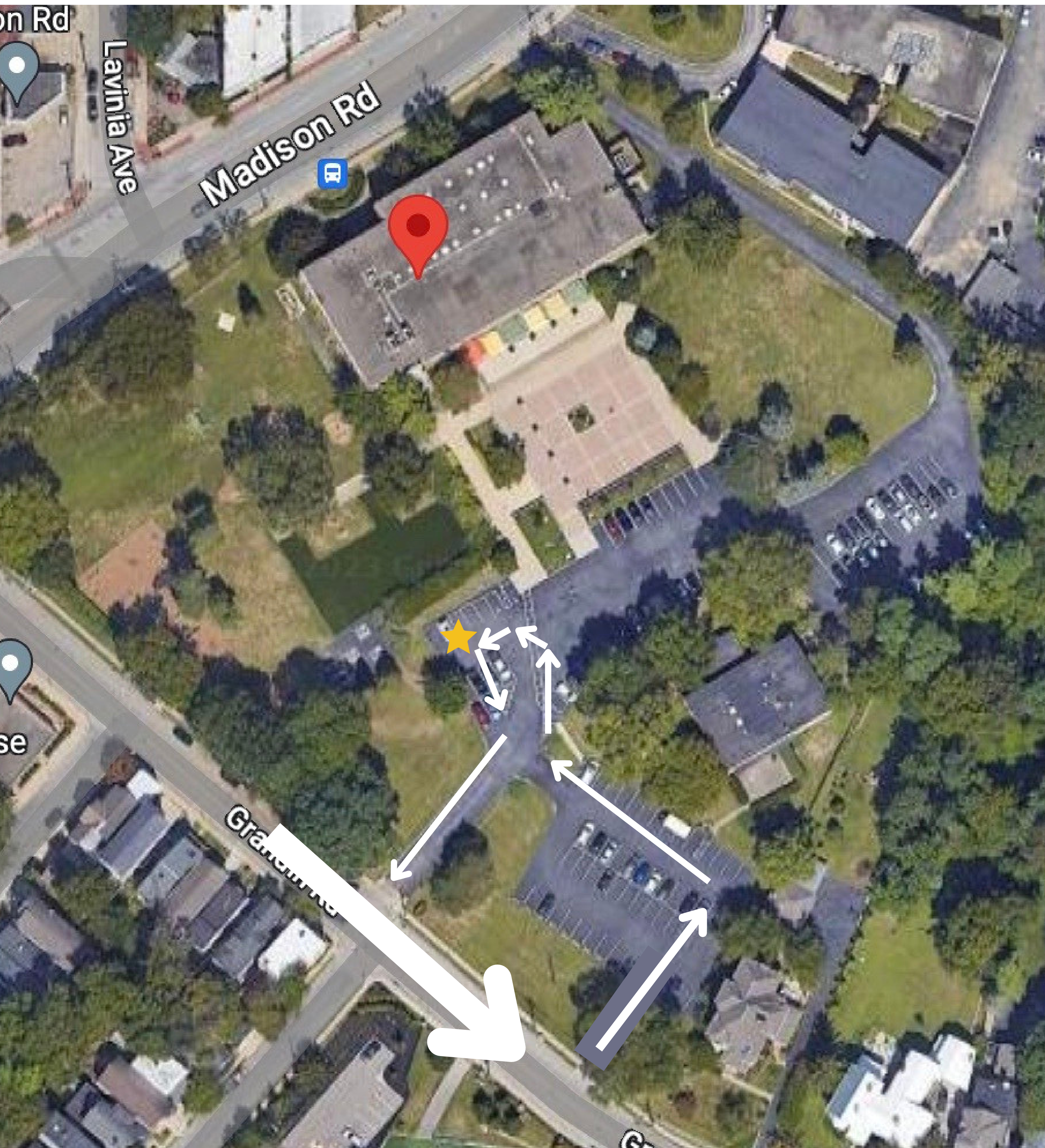
- were hospitalized, or
- have a weakened immune system





# Adventure in Summer Learning 2023

## Arrival and Dismissal Traffic Pattern



Upon arrival and dismissal, please enter the upper lot via Grandin Road. The carline will loop throughout the upper parking lot and you will pick up your child in the main lot (noted by a star on the map). Once each child is safely in their car, the traffic will be directed to exit via the main lot entrance onto Grandin Road.

*Please be flexible as traffic patterns may change due to construction.*